

Shield Docs Product Range

Tailored product modules with flexible licensing options to suit your needs



In these days of flexible working and remote teams, it is vital to safeguard sensitive documents and projects from unauthorised access and prying eyes, whilst also ensuring that process workflows are seamless and nimble.

Organisations need a safe online workspace where multiple parties, both internal and external, can securely come together to share ideas, information and collaborate without compromising process efficiency.

Shield Docs provides layered security with enhanced productivity and intelligence features to facilitate safer, smarter and more efficient business in the cloud. The platforms' modular product range gives customers the power to pick and choose the features they require without forcing users to pay for functionality they don't need.

The Shield Docs Secure base module delivers complete protection of your sensitive documents without compromising on business process efficiency. Optional add-on modules provide complementary functionality to suit your requirements.

Shield Docs is all about ensuring flexibility, whether that is being able to access workspaces anywhere at any time, on any device, or through our multiple payment options such as "On the Go" which is charged per user per month or our "Enterprise" model costed on a "per workspace" basis, with no limit to the number of users.

KEY FEATURES

SECURE MODULE

Reduce risk with complete protection of sensitive data sets

Base module which includes:

- Granular user access controls and document rights management
- Digital fingerprinting to track documents wherever they travel
- Remote termination - revoke access to files from anywhere if unauthorised activity detected
- Federated Login - for single sign on
- Two-factor authentication for added security
- Out of the box reporting and dashboards for status at a glance

ENGAGE MODULE

Securely interact with information stored in the workspace

- Q&A workflow to anticipate issues and for user collaboration
- Remote voting, approvals and eSigning
- Redact keywords or entire pages to maintain document privilege
- Securely annotate documents

COLLABORATE MODULE

Work together in real time, improving productivity and version control

- Online co-editing of MS Office documents - useful for contract negotiation and document collaboration with distributed parties
- Seamless co-authoring resolving version control issues in real-time
- Comprehensive Audit features to capture all changes

ANALYSE MODULE

Achieve total and instantaneous visibility

- Interactive dashboards for complete visibility of activity in all workspaces in real-time including geo-location tracking.
- Ability to export logs into Enterprise Security log and event management tools

INFINITY MODULE

For cost-effective workspace archiving

- Secure archiving - useful for records retention compliance
- 3 x 24 hour access rights p.a. Workspaces can be reactivated to view or download data

Trusted workspaces transforming business